

Hiring: India Finance Manager

[60 Decibels](#) is a tech-powered impact measurement company that makes it easy to listen to the people who matter most. We've been in business as an independent entity since early 2019, when we spun out of the global Impact Investor [Acumen](#).

Our firm belief is that the best way to understand social impact is by listening directly to the people experiencing that impact. That sounds obvious when you say it, but this is not typical practice for most impact investors, corporations and foundations working to create social change.

We have built an infrastructure and an approach to change this, by making it easy for our clients to listen to their customers, employees and beneficiaries. Our infrastructure includes our network of 800+ trained researchers in 60+ countries who speak 125+ languages (covering 5 billion people globally!). These researchers speak directly to customers to understand their lived experience, a combination of qualitative and quantitative data. Our 60dB team turns all this data into benchmarked social performance reports that help our clients understand, demonstrate, and improve their social performance.

By making impact measurement simple and scalable, we not only enable organizations to make improvements in the products and services they've designed to serve beneficiaries; we also help transform what it means to credibly measure impact, ensuring that the voices of those who matter most are always part of the story.

If you're similarly passionate about our mission and excited about the opportunity to help grow a dynamic business, we're looking for an India Finance Manager to work within the Global Finance team.

Key description of the role:

Financial Operations:

- Manage the India books and records in the group accounting software.
- Prepare a monthly trial balance to facilitate a timely monthly financial closing process.
- Liaise with the Director of Finance and global finance team in matters concerning operating cash requirements.
- Process vendor invoices for approval.
- Check and verify employee expense reports for receipts and approval.
- Manage India payroll, including remuneration, benefits payments, and tax withholding calculations.
- Manage vendor relationships and maintain complete files for vendors.
- Manage relationship with local banking institutions.
- Manage relationship with local statutory auditors.
- Contribute to the company's global financial operations, hereunder our global network of researchers, oversee client contracts etc.

Statutory Compliance:

- Responsible for compliance with local tax obligations, including GST and Transfer Pricing, liaise with tax consultants as needed
- Responsible for company secretarial matters and compliance, liaise with local advisory when needed.
- Ensure that the office complies with all business permits and other local government regulations.

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- Manage and complete any other statutory compliance activities, including statutory audits and tax audits; contribute to preparation and completion of company's global audit.

Administrative Responsibilities:

- Oversee general administrative functions of the India Office.
- Manage office lease terms, negotiations and support.
- Manage insurances, benefits and other local vendors.
- Take up other related duties and responsibilities as needed to support our programs and organizations.

About You: First and foremost, you bring compassion and dedication to this work because it matters to you. More broadly this role is for someone with a proactive rather than reactive disposition; someone happy to manage uncertainty and work independently if needed. You will be great at generating ideas, and letting go of many of them too (i.e. you're not too precious); you err toward "yes, and..." rather than "no, but...".

We also expect that most candidates will have had the following experiences / attributes. If your experience set differs, but you think you're the right person for the job, say that in your application.

- Ideally a qualified accountant, possibly from an accounting services firm
- Min 3-5 years' experience, ideally in an international environment
- Proficient with accounting software.
- Good understanding of statutory corporate compliance in India
- Good understanding of tax corporate compliance in India

Interested in applying?

Deadline: Candidates are encouraged to apply early, as applications will be reviewed on a rolling basis. We will conduct interviews in early 2022.

Location: The India Finance Manager will join the team in our Bangalore office and will need to possess all the existing requirements to work in this location.

Compensation: 60 Decibels offers a competitive salary and benefits package and the opportunity to work in a flexible, fun and supportive environment.

Application: To apply please fill out [this application form](#) where you will be asked to upload your CV and a cover letter.

We're excited to hear from you!

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> Visit our website at 60decibels.com.

> Read about our team values [here](#).